

Mar. 23, 2023

Present: Fasika, Ella, Lauren, Daria, Vak, Jason, Eddie, Sowmya, Sam, Bella

Absent:

Regrets: Evan Watson

Minutes

Action Items and Updates

VP Communication

- Instagram, Website, and Newsletter now in full functionality: Regular posts with comprehensive coverage of all matters.
- Phase 2 of Website clean up begun: Formatting, and making sure all files are posted.

VP Academics

- Changes made to questions that are dropped on exams under the negatively discriminating criteria
- Final Exams marks released 14 business days post exam (schedule released)
- Attended regular meetings for multiple UME led committees including the Pre-Clerkship Committee (PCC), Clerkship Committee (CC), Student Evaluation Committee (SEC), and the Undergraduate Medical Education Committees (UMEC).
- Attended Academic Round Table with the CFMS which included VP Academics from medical schools across the country
- Attending the CFMS Spring General Meeting in Quebec City April 13-16
- Attended Wellness and Academic Roundtable (WAR) and created a document to help survive the last month of exams
- Collected questions for the introduction to CaRMS lecture
- Pass fail policy realistically can't be changed
- Anatomy accommodations issues - had a meeting with the UME and the anatomy team, no updates or changes to be made at this time
- UME not consulting with students prior to large changes, particularly with anatomy accommodations

VP Finance

- Reimbursements + budget tracking on a continual basis
- Met with Sam and Daria for conference and travel funding application review
- Nicknaming auction
 - Total amount raised is \$8005
 - 79 different students donated (may be more depending on if costs are going to be split between individuals)
 - Waiting to receive payment from 3 students

VP Events

- Winter Formal
 - Occurred January 7th, 2023 from 8pm-2am at Hudson Event Space on 8th Ave
- Summer Formal
 - Date: August 18th
 - DJ has been secured, finalizing venue contract this week
- Blood Drive
 - Blood Drive rep has coordinated 2 January blood drives
- Head Shave
 - Met with Head Shave Reps to discuss Head Shave
 - Date: April 28th 1-4pm
 - Contacted Kids Cancer Care who will supply hairdressers, spokeskid and 98.5 to emcees
 - Looking into securing funding to provide food at the event
- MMI
 - MMI reps have finished recording MMI video and scheduled the coffeehouse chats
 - Working on MMI guide
- Orientation
 - Have started planning Orientation

VP Global Health

- Finalized selection of UME Global Health portfolio candidates as track leads for upcoming RIME curriculum
- Request for clarity on funding disbursement to support community and global health student projects
- Commissioning “Scents of Exile” to be hosted at HSC
- Launched G&C Health newsletter to connect students with opportunities relating to research, volunteering, advocacy, and funding
- Working with ILGH Office and community organizations to facilitate in-person longitudinal community-engaged learning opportunities for students

VP External (Provincial)

VP External (National)

See 2022 Q4 report for October-December updates.

- **Slide Deck: “Getting to Know Your CFMS: Resources and Opportunities for Medical Students”**
 - Shared with all students via FB/VP-Comms Newsletter on **January 24, 2023**. Great uptake!
 - Consulted CFMS Representatives Roundtable (RRT) for feedback. CFMS is undergoing website updates, so VPX-N (Sam) is in the process of working with CFMS reps to incorporate necessary changes.
 - Plan is to disseminate an updated copy to UofC classes once ready, and to share the resource deck with other schools and VPXs!!!
- **Conference Funding Application Process**

- Travel/Conference Committee met to review/approve/allocate R3 2022-23 funding. We received 12 applications. Applicants were notified and given instructions on how to submit reimbursements through CMSA.
- Form completely revamped to clarify application process and improve transparency/accountability regarding application reviews.
- Form currently under review by VPX-P and VPF. **April 10** is the deadline to review/approve. R1 of funding is set to open on April 15, 2023.
- **Goal:** make funding opportunities more accessible to students.
 - Sam to prepare “orientation graphic” re: funding options available, how to apply, and FAQs. Form will be shared with all students once ready.
- **CFMS “Digest”** (*ongoing/in progress*)
 - Most CMSA VPs attend CFMS RTs 1x/month. There is currently no internal process to promote cross-talk about what goes on at RTs.
 - VPX-N (Sam) proposed starting a “CFMS Digest” process to keep track of relevant discussions and avenues/areas for collaboration.
- **Consolidated [External] Awards Document** (*in-progress; will finalize in April*)
- **MAPS Forum** (*Modernizing Alberta’s Primary Care System*) (Jan 16-17)
 - Productive conference; great opportunity to advocate for positive change in our healthcare system but also for more student involvement and engagement in government consultations/decision-making pertaining “the future” of our healthcare system including medical education
 - MAPS staff reached out to VPX-N (Sam) for a quote (to be anonymized and included in the final MAPS Forum report)
 - Prior to submission, the quote was **reviewed/approved** by Sr. and current VPXs as well as Sr./Jr. executive members of the Family Medicine Interest Group (FMIG).

VP SAW

- **Birthday Celebrations**
 - The February birthday celebration was held February 24th and was well attended by students (80-100 in attendance). The We Care Committee hand painted cards for all students with a birthday in February. Free tea, coffee, and cake was provided to all students who attended. Decorations are being stored at SAW to be reused. Feedback from the event was positive and we look forward to a strong attendance at the coming event as well.
 - Due to the amount of exams in March both the March and April birthdays will be celebrated together in April. Date TBD.
- **Med Lounge Advocacy**
 - The Med Lounge Survey currently has 113 responses. Emily, Kush and I are analyzing the data currently showing that medical students are not in agreement with the university’s decision to change this space into a universal lounge and that 100/113 survey respondents have flagged lack of lounge space as an issue for our next accreditation cycle. We are also compiling CFMS data about lounge space for medical students across the country (every other school has a lounge for their medical students), data about Calgary med student work spaces taken away over the past few years (CMSA used to have an office before the pandemic, the Indigenous and Global Office Hub used to be a study space and nap room, SAW just became open to all CSM learners this past year with no substantial increase in funding

causing medical students to go on waiting lists for therapy), and information on funding for these spaces (foosball table, pool table etc in the lounge was bought with CMSA money, the Indigenous and Global office Hub was funded by a donor who asked for their money to be used to create student workspace). OOP sorry this is getting long! TLDR: If anyone has any ideas for points to add to our presentation on why medical students deserve a lounge for CSM leadership please let me know!

- **Wellness Care Packages**
 - On March 8th, Wellness Care Packages were distributed to all Small Groups to brighten student's days after a tough anatomy exam.
 - Wellness Care Packages included: Wellness Info pamphlet (shoutout to Kush the Wellness rep for creating this), popcorn, granola bar, candy, jokes, and a fidget toy. Each Small Group also got a container of baked goods to share during Small Group. Free tea and coffee was also made available to all students in the SAW office before the Small Group.
 - The initiative was well received with positive feedback from the Wellness and Academic Roundtable members who delivered the goodies.
- **Anatomy Locker Post-it Notes**
 - On March 6th, the We Care Committee wrote 170 post-it notes with encouraging messages for students before the anatomy final (e.g. "You inspire me more than the external intercostals!"). These were put on student lockers to brighten our classmates' day before the anatomy exam.
 - This initiative was well received with positive feedback from the class.
- **Wellness Walk Pre-Exam**
 - On March 14th, the We Care Committee had a Wellness Walk in Edworthy Park. Due to it being two days before our final, this did not have a great attendance.
 - However, it was well liked by those who did attend! Therefore, we are thinking of running a "Furry Friends Wellness Walk" sometime in April/May where students can bring their pets along for our wellness walk.
- **Wellness and Academic Roundtable**
 - Hosted Wellness and Academic Roundtable on Tuesday February 14th with the VP Academics and a representative from each Small Group
 - Minutes from these meetings are distributed to the class by Roundtable reps
 - Will be recruiting Wellness and Academic Roundtable members for year 2 once the new small groups are created.
- **Upcoming Projects**
 - Beginning plans for the Mental Health Awareness Week. This is a week-long initiative with events every day. If anyone has ideas or would like to collaborate on this, please let me know!

VP EDI

- Worked together with the Professionalism Committee to discuss nicknames for the Nicknaming Ceremony and vetoed a few based on professionalism concerns and potentially being viewed as inappropriate by the general public

- Planned and coordinated a Black History Month Event with the BMSA - Zumba with food and prizes; it was very well attended and heard great feedback from students!
- Finalized interviews for the RIME Pediatric Consultant role with Dr. Theresa Wu & Dr. Patrick Lee and sent our final candidate selection to Dr. Weeks
- Participated in MMI Interviews for the upcoming class of 2026 and worked with Dr. Remo Panaccione and Shannon to address some EDI concerns
- UME Accreditation EDI Committee had a couple of meetings to discuss EDI priorities and concerns brought up by students in advance of the Accreditation process
- Working with Bella and the Professionalism Committee to book a the Hyatt Regency for the Class of 2026's Stethoscope Ceremony (this has historically been an event done by the Professionalism Committee)
- Working with CFMS and other VP EDI representatives from across Canada to finalize the upcoming National Annual Survey
- **Upcoming Projects:**
 - Coordinating an anti-racism training with an organization that we have used in the past "Future Ancestors"
 - UME EDI Committee Meeting (April)

President

- Met with Deans of UME
 - Oweek
 - Requesting funding let UME know
 - Regarding sponsorship: should vet w/ university folks
 - Guidelines: <https://policybase.cma.ca/media/PolicyPDF/PD21-20.pdf>
 - UME wants to focus around social responsibility/pt service vs student centred
 - Want to get rid of info fair; want more pertinent info to be successful student
 - Undergrad faculty deal w/ lounge
 - Jersey nicknames -> talk to class
 - Students felt uncomfortable w/ vetoing nicknames
 - Whether it's protective of the class; disadvantaged/harmed?
 - IPE events
 - Absolutely still happening
 - Lots of student absences on IPE
 - Accreditation standard
 - Not well integrated into clinical space as is and very expensive
 - Some big events, but plan is to incorporate more into a clinical space w/ a smaller group -> still students of various backgrounds together
- Spoke with Dr. Dapo Akinsipe about hosting a finance session in April - he agreed, need to organize

Agenda

Previous Meeting Minutes Approval

2 minutes–Sowmya

Mover: Eddie

Second: Evan

Introductions and Housekeeping

5 minutes–Sowmya

- Say your name, your role and if there was a freaky friday situation where you had to swap bodies with someone from our class for a week, who would you choose?
- General Structure of the meeting
 - Priority to items we couldn't talk about last time

Club Funding

20 minutes – Ella/Lauren/Fasika/Evan

- As discussed at the last meeting, all clubs will now be receiving money from the same budget line. The hope is that this system will be easier to communicate to students and funds can be split up equally between student groups.
- Fasika, Evan, and I had discussed whether we want to change other aspects of club funding (e.g. do we want to give all clubs a starting amount of money? Do we want to change the current system of approving club funding 3 cycles a year at all? Do we want to increase the amount clubs can apply for?). What are your thoughts on this?
- If we change anything, the CMSA constitution must be changed. It has to be changed anyways because the link is the 2017 funding link not the current funding link. Here is the current constitution's information on club funding:
 - Each year (September-August), there will be three application cycles, corresponding to summer, winter and spring. Interest groups will be notified via email about the start and end of each application cycle. Any group may receive a maximum amount of \$500 for a given application cycle. Groups may apply for funding more than one cycle in a year, but priority will be given to first time applicants in that year. If a group is successful in their application, they will be reimbursed accordingly, upon submission of proof of purchase. Applications will not be accepted for past events (i.e. only events occurring after the application submission deadline will be considered). The application form can be found here: <https://goo.gl/forms/NcKZIAUlyIRVWiJ2>

- Once we have made a decision, Fasika, Evan and I are going to create a document outlining how to run events (funding, booking campus space etc) for the Spiny Lumpsuckers.
- Perhaps we should even hold a town hall and have it as one of the points in April? We haven't done a CMSA town hall for our class yet.

Grad Fundraising

15 minutes – Bella

- The Nicknaming Ceremony was a big success (yay!!)
 - We raised **\$8,000**
- BUT...I was looking into previous records and it seems that previous classes have spent around **\$45,000** on grad
 - Lauren: there is an 80% rule for graduation funding based on the funds in the main bank account transferred to the graduation account of the outgoing CMSA council members, this amount is calculated by a formula to discourage us from running deficits and promote the financial sustainability of the CMSA
 - This transfer is capped at **\$20,000** and there is no minimum, so we could receive \$0 if we overspend on the budget
 - UME supports the costs of graduation up to **\$10,000** that is tied to survey performance goals. Most surveys need >75% participation for the CMSA to receive funding.
- Help! Fundraising ideas?
 - Where to get the money?
 - UME will give \$10,000 based on if the class reaches a certain % of completion on the survey - Eddie has updates on % for Class 2 and 3
 - Q (Ella): Is the class aware of this rule? Is there a way for VP Academics to see how many students completed surveys (at PCC meetings etc) in order to hold the UME accountable to paying this money?
 - Q (Sam): Great work on the nickname ceremony (I loved the event, so fun!) but I've heard some concerns:
 - No one forced anyone to bid on nicknames. That said, I have heard concerns around equity/fairness of having 30-40 people raising money for 160 people's grad
 - Not sure if giving people who bid a discount on grad ticket would make things fairer?
 - **Future: could consider everyone in the class putting forward \$20-50 for nicknaming ceremony** (that's \$3200-8000 already without bidding)

- Consider adding to fees at beginning of year or simply charging it closer to event
- Seeking a UME “match” or something similar could enhance our fundraising (e.g., if UME contributes \$1000 towards our grad, that’s \$1000 that doesn’t come out of our pockets)

Malpractice Mixer

5 minutes – Bella

- Updates
 - Final Decision
 - Host it with faculties other than law (e.g., nursing, vet med, ?grads, MBT)
 - Have a meeting with them to politely disengage
 - We might consider working with Law if they take initiative

Updated CMSA Conference Funding Form

15 minutes – Sam

- Application form completely revamped to clarify application process and review timelines/efficiency.
 - Form under review by VPX-P and VPF. Review deadline: April 10th.
 - 4 Funding Rounds/Cycles
 - R1 set to open April 15th (for conferences on March 1 - May 31)
- Seeking Council’s Feedback
 - **Renamed:** “CMSA Conference Fund” from “CMSA Travel and Conference Fund”
 - **Purpose:** “to enrich [student’s] medical school experience by providing financial assistance to support student attendance to conferences...”
 - Emphasized UME Funding for research conferences
 - **Eligibility:** “all currently enrolled, full-time undergraduate medical students (pre-clerks and clerks) at the University of Calgary with the exception of all reviewing members of the CMSA Conference Funding Committee (typically the CMSA VP Finance, VP External - National, and VP External - Provincial).”
 - Previously: “VPX-N, VPX-P, VPF ineligible to apply”
 - Rationale for change: **In the event that VPXs or VPF submit an application**, an alternative member of the CMSA Council will step in as interim committee member to review applications. Having access to more funding support would let VPXs and VPF engage in more conference opportunities. High fees and current travel/accommodation costs are a barrier to doing so.
 - **Funding Conditions**

- Conference registration/delegate fees, travel (airfare/local), accommodations, poster printing (research-conferences only), one meal valued at \$25 (virtual conferences only) - no alcohol
- **Goal:** make funding opportunities more accessible to students.
 - Sam to prepare “orientation graphic” re: funding options available, how to apply, and FAQs. Form to be shared with all students once ready.
- UME has \$750 per person for presenting at conferences, ideally students apply to these first before applying to CMSA funding

Finances, Elections: Patagonia, GIC, Elections Reforms - Eddie

20 minutes – Eddie

- Patagonia: questions for @Lauren
- GIC: When should we go for this?
 - All in favor of \$25000
 - This is money saved by the previous year that we are putting into a high interest saving account.
- Elections reform - clearer dates needed

Comment on Professionalism in feedback

5 minutes–Vak

- People are writing some rude comments on anonymous feedback
 - Comments on people- need to get the word out about making sure all feedback is constructive- WAR committee spreading the word
 - osler is not anonymous- but all data is aggregated
- Lots of flaming / attacks on staff rather than constructive feedback
 - Post-exam feedback is particularly inflammatory
 - WAR committee would be spreading out the word.

Comment on Academic Changes

10 minutes–Vak

- New final exam results released 14 business days after exams
- Easy negatively discriminating questions removed
- Potentially thinking of advocating for match day to be a day off evening call for class of 2024/2025 and beyond
 - Need to get feedback so proposed changes benefit the whole class
- Clerkship class size expected to be 190 (they are working hard to get us all placements and fill capacity)

Action Items

- Everyone: keep up the good work :)
 - Need to review constitution and amend and make sure that VP EDI, Global health, and VP SAW can attend club funding related meetings
 - Ella- will be drafting lounge space petition
 - Ella- WAR committee to get word out about professionalism on feedback
 - Sam - to incorporate CMSA Council's feedback to conference funding application form. Form to be launched April 15.
 - Sam - to prepare "orientation graphic" re: funding options available, how to apply, and FAQs.
 - Eddie, Ella - Constitution edits
 - Lauren - GIC from Scotiabank