

CMSA Meeting Minutes – October 13, 2020

Attendance	<ul style="list-style-type: none"> • Steven Lu • Suzanne George • Laura Palmer • Kyle Moxham • Kavya Anchuri • Hannah Koury • Hilton Chan 	<ul style="list-style-type: none"> • Michelle Louie • Jemimah Raffe-Devine • Ana Sepulveda 	<ul style="list-style-type: none"> • Mathieu Chin • Julia Chai • Santanna Hernandez • Erica Lindquist • Scott Bell • Caroline Peplinski 	<ul style="list-style-type: none"> • Tharsini Sivananthajothy • Whitney Ereyi-Osas • Natalya Patrick • Dani Kilani
Missing	<ul style="list-style-type: none"> • Varsha Jayasankar • BMSA Representative 			

CMSA Monthly Meeting – October 13

Agenda Item	Owner	Time
Action Items follow up & Updates	All members	45 – 55 min
Approval of last meeting minutes to be posted online	Ana	2 min
Up to Date CMSA Subscription Update & Review of Survey Data	Kyle	15 min
Vacant non-executive positions – Review & Plan	Matthieu	20 min
Career Exploration Page on CMSA Website	Suzanne & Ana	10 min
Next meeting date	All members	2 min

Meeting Agenda

<u>1. Introduction</u>	<ul style="list-style-type: none"> • Review Agenda
<u>2. Approval/Amendment of minutes</u>	<p>BIRT that CMSA council approves August 31, 2020 meeting minutes to be posted to calgarymsa.com</p> <ul style="list-style-type: none"> • Mover: Ana • Seconder: Steven Passes
<u>3. Updates & Announcements</u>	
VP External Provincial	<p>Tanuki Exec:</p> <ul style="list-style-type: none"> • CPSA continues to work on consultation to change standards re: physician's exiting practices based on directive from Health Minister. Feedback is open for those interested in providing it. • Attended AMA rep forum. • Conference funding applications underway as well. <p>Echidna Exec:</p> <ul style="list-style-type: none"> ○ Attended the AMA Rep forum as a student observer.

	<ul style="list-style-type: none"> ○ Prepping for transition meeting with Michelle over the next week or two.
VP External - National	<p>Tanuki Exec:</p> <ul style="list-style-type: none"> • CFMS Fall nominations and first round table meeting this weekend. Will be introducing Santanna to the rest of CFMS reps, who will take the role over end of November. <p>Echidna Exec:</p> <ul style="list-style-type: none"> • CFMS Communiques have been distributed to all classes. • Prepping for regional round table this weekend.
VP Academics	<p>Tanuki Exec:</p> <ul style="list-style-type: none"> • Transition Meeting with the Junior VP. • Working on getting all Non-executive positions under the VP Academics portfolio transitioned between Tanuki and Echidnas. • Prepared a Clerkship Poll re: options for visiting electives for Class of 2022. Has been distributed to Tanukis, hoping to reach 80% response. • PCC meeting – Brought a reminder re: subjects touched on at the Diversity retreat. PCC is in support of these and will continue work with stakeholders. • Working on Career Exploration site on CMSA site with IT Officer Samin and VP Communications Ana. Hoping to launch it next week for Dr. Davies approval. <p>Echidna Exec:</p> <ul style="list-style-type: none"> • Transition meeting underway yesterday with senior VP Academics. • Connected C2 Coordinator and Course Rep <ul style="list-style-type: none"> ○ Straightened out some concerns re: Rheumatology podcasts not being available from last year's recordings. • Hoping to get question box out to the Echidnas!
VP Communications	<p>Tanuki Exec:</p> <ul style="list-style-type: none"> • Have been sending out Tanuki and Echidna newsletters and working on some transition with Varsha, Jr VP Communications. <ul style="list-style-type: none"> ○ Varsha has taken over the Echidna Newsletter as of today! ○ Will be sending out some separate communication re: emails and newsletter entries to the IG and student clubs as well as on the Facebook page. • Working with IT Officer Samin and VP Academics Suzanne on Career Exploration site for the CSMA website. • Attended the UptoDate subscription meeting re: implementation of secure login on the website. See more details in agenda item below.

	<ul style="list-style-type: none"> Have completed transition of all documents to CMSA google drive and re organized.
VP Events	<p>Tanuki Exec:</p> <ul style="list-style-type: none"> Welcome to the profession ceremony was done virtually. Received some good feedback. Have been working on Faculty Appreciation Event in January 2020. Looking at Clerkship Send-off events possibly in the new year. <p>Echidna Exec:</p> <ul style="list-style-type: none"> VP Social will be starting to plan nicknaming ceremony for end of November, beginning to December. Brainstorming some ideas on how to run the event during COVID times.
VP Finance	<p>Tanuki Exec:</p> <ul style="list-style-type: none"> UptoDate negotiations underway. Hoping to be completed by November-December COVID Bursary from CMA – Working with Karen getting ToR ready for that and currently with UME for approval. Hoping to complete over the next couple of weeks. Were able to get Tanuki winter formal event deposit back. Will be available to the Echidna's for future events. Clubs Funding is Open and Applications close on Friday! \$100 per club to compensate any costs and speaker honorarium. <p>Echidna Exec:</p> <ul style="list-style-type: none"> Attended Clubs Funding meeting. Opened Echidna Bank account at ScotiaBank. Will be learning step by step process for reimbursement for expenses with Kyle.
VP SAW	<p>Tanuki Exec:</p> <ul style="list-style-type: none"> SAW is hosting a QPR training session next Monday night. Please see email from Janine for more details. Wellness Bingo is back on for October! Have been working with Sarah Hodge to get it going once again. First week had good response from the classes. SAW Committee will be begin planning for Forum on Failure next week. 2 new positions for SAW have been hired. Meeting at the end of the month re: Wellness Hub, should have more updates next month. Jo has emailed Dr. Weeks and Dr. Naugler re: Antiracism workshop – Customized plan with EDI main office for the U of C. Will follow up with Jo regarding progress on this. <p>Echidna Exec:</p>

	<ul style="list-style-type: none"> Wellness poll sent out to Echidnas with around ~ 30 responses. Have had some great ideas and suggestions for events online.
VP Global & Community Health	<p>Tanuki Exec:</p> <ul style="list-style-type: none"> Meeting with Echidna VP Global, Tharsini &. VP EDI, Whitney: <ul style="list-style-type: none"> Goals for the VP Global Health & EDI Portfolio. Global health town hall/forum ideas as well as skills night. <p>Echidna Exec:</p> <ul style="list-style-type: none"> Meeting for coordinating people and planning Global health town hall and Global Health Skills Night with Tanuki VP Global, Kavya and Echidna VP EDI, Whitney.
VP EDI	<p>Echidna Exec:</p> <ul style="list-style-type: none"> Planning and goal setting meeting with Global Health Execs. Collaborating with the BMSA to plan a conference for black youth in High School and Undergrad that are interested in Medicine as a Career.
President	<p>Tanuki Exec:</p> <ul style="list-style-type: none"> Communicating with Deans re: safety and in person events as well as safety re: current COVID outbreaks at FMC. Trying to figure out clerkship schedule and timeline, questions about visiting electives and have worked with VP Academics to get class opinions through google link. Working on transition with Mathieu. President's roundtable at the end of the month. <p>Echidna Exec:</p> <ul style="list-style-type: none"> Attended CFMS AGM. Meeting with the Deans to discuss UME. Opened up Echidna Account at Scotia Bank with VP Finance, Dani. Working with Elections Officer to fill vacant positions.
<u>4. Presentations, Reports and/or Discussions</u>	
<u>Description</u>	<u>Notes</u>
Up to Date CMSA Subscription Kyle 15 minutes	<ul style="list-style-type: none"> CMSA was approached by UpToDate re: group subscription. <ul style="list-style-type: none"> ~ \$33 CAD/student/year Survey data: <ul style="list-style-type: none"> 97% support for the group subscription and positive result from use in clerkship (beneficial service for med ed) Meeting with UpToDate reps was held last month to check if secure log in could be hosted on CMSA site. Will have to go

	through OSLER to access group subscription. Contract is currently with Legal department and will need to go through UME for completion. Hoping to have everything set to go November -December 2020.
Vacant Non-Executive Positions Mathieu 20 minutes	<ul style="list-style-type: none"> • Positions needed to be elected ASAP: <ul style="list-style-type: none"> ○ LOIH – Appointed process + Vote of confidence? To be discussed with ○ IT Officers ○ Event Coordinators 1, 2 & 5 • Mathieu and Anya, Echidna Elections officer, to work together to put out another call for vacant positions. Next election to be held at the end of this month.
Career Exploration Site on CMSA Website Suzanne & Ana 10 minutes	<ul style="list-style-type: none"> • Suzanne has been working on putting together a list of resources for the Career Exploration site that will be hosted on the CMSA website. • Interest groups have also worked with her to get some physician perspectives on major specialties. • Have been working with Samin and Ana to get website launched for Dr. Davies to review and approve. • Draft of the site was presented to council at today's meeting. • Tentative timeline to launch is next week.
<u>Next Meeting Date</u>	Next Meeting: <ul style="list-style-type: none"> • Monday, November 2, 5:30 – 8:00 pm

