

CMSA Meeting Minutes – November 2, 2020

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| Attendance | <ul style="list-style-type: none"> • Steven Lu • Suzanne George • Kyle Moxham • Kavya Anchuri • Hannah Koury • Hilton Chan | <ul style="list-style-type: none"> • Michelle Louie • Jemimah Raffe-Devine • Ana Sepulveda • | <ul style="list-style-type: none"> • Mathieu Chin • Julia Chai • Santanna Hernandez • Erica Lindquist • Scott Bell • Caroline Peplinski | <ul style="list-style-type: none"> • Tharsini Sivananthajothy • Whitney Ereyi-Osas • Natalya Patrick • Dani Kilani • Varsha Jayasankar |
| Missing | <ul style="list-style-type: none"> • Laura Palmer • BMSA Representative | | | |

CMSA Monthly Meeting – November 2

| Agenda Item | Owner | Time |
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| Action Items follow up & Updates | All members | 45 – 55 min |
| Approval of last meeting minutes | All members | 2 min |
| Pick me up/Appreciation gift for UME staff | Suzanne | 10 min |
| Class of 2023 LOIH Position Update | Santanna | 10 min |
| Constitution Additions: <ul style="list-style-type: none"> • Central emails for IG and clubs <ul style="list-style-type: none"> ○ Note: Should all clubs and Igs require the creation of a central Gmail account as main contact? • Vote of confidence for positions with only one applicant (50% +1) & Appointed positions section under Elections article. | Ana | 10 min |
| Quality Money Funding | Mathieu | 20 min |
| GIC maturation | Kyle & Dani | 10 min |
| Echidna Email Overload | Varsha | 10 min |
| Next Meeting date | All members | 3 min |

| Meeting Agenda | |
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| 1. <u>Introduction</u> | <ul style="list-style-type: none"> Review Agenda |
| 2. <u>Approval/Amendment of minutes</u> | <p>BIRT that CMSA council approves October 13, 2020 meeting minutes to be posted to calgarymsa.com</p> <ul style="list-style-type: none"> Mover: Julia Seconder: Scott Passes |
| 3. <u>Updates & Announcements</u> | |
| VP External Provincial | <p>Tanuki Exec:</p> <ul style="list-style-type: none"> Student rep will have a vote in the future on the AMA board of directors Student bursary is coming out in the next few weeks, available for students in Alberta Sponsorship fund for student initiatives <p>Echidna Exec:</p> <ul style="list-style-type: none"> Meeting with AMA committee on student affairs: options for meetings with the AMA president to get more students involved and increased engagement Also looking at hosting a small group (5-6) with AMA president Political Advocacy day: Bill 30. Amelia and Pauwlina are planning and matching students with the MPs |
| VP External - National | <p>Tanuki Exec:</p> <ul style="list-style-type: none"> None <p>Echidna Exec:</p> <ul style="list-style-type: none"> Regional round table: everyone is frustrated New communique is out, will post that soon |
| VP Academics | <p>Tanuki Exec:</p> <ul style="list-style-type: none"> Planning out things related to Clerkship Student evaluation concerns about the Tanukis need to be addressed <p>Echidna Exec:</p> <ul style="list-style-type: none"> In the middle of Course 2, Dr. Hardin has a research project with Cards for derm presentations in caucasian vs POC skin Meeting with the VP Academics across the country In communication with the anatomy team, changes have been implemented between course 1 and 2. |

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| VP Communications | <p>Tanuki Exec:</p> <ul style="list-style-type: none"> • Career Exploration Website has launched • The website has been updated • MailChimp was introduced by Varsha and is now being used for the Tanuki Newsletter <p>Echidna Exec:</p> <ul style="list-style-type: none"> • Newsletters have been sent out and going smoothly. Using MailChimp as well |
| VP Events | <p>Tanuki Exec:</p> <ul style="list-style-type: none"> • Figuring out details for faculty appreciation <p>Echidna Exec:</p> <ul style="list-style-type: none"> • Nicknaming event for the jerseys, goal is to do it in person. Currently possible over a two-day span, planning around COVID restrictions • The plan is for late November/early December |
| VP Finance | <p>Tanuki Exec:</p> <ul style="list-style-type: none"> • UpToDate: Currently working with Mike about privacy concerns. Otherwise, everything is good to go. Hopefully available by Christmas time <p>Echidna Exec:</p> <ul style="list-style-type: none"> • COVID bursary is live right now, and is closing November 13 • Dollars and Mentorship on November 25th, a survey is out for attendees to get a sense of what topics are of interest • CFMS invoice, due Dec 31 2020, total is around \$10 000 |
| VP SAW | <p>Tanuki Exec:</p> <ul style="list-style-type: none"> • October Wellness Bingo initiative had a lot of engagement and finished up last Friday • Handover is going well, need to finalize the WAAP program handover as the final item <p>Echidna Exec:</p> <ul style="list-style-type: none"> • 3 new members of SAW are joining this month • The pumpkin carving contest/initiative ended yesterday • Compared to other schools, we are ahead of game in terms of wellness • Discussion on how SAW can be more diverse to students • Developing an anonymous two way communication system |

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| VP Global & Community Health | <p>Tanuki Exec:</p> <ul style="list-style-type: none"> People from Toronto and USask asked about resources for anti-racism training <p>Echidna Exec:</p> <ul style="list-style-type: none"> Global health round table: Calgary is ahead of other schools in terms of the EDI game. Looking into how we can have more indigenous and cultural sensitivity training in our curriculum. Doing more of a comprehensive review on this on the UME side Global Health town hall on Thursday with Kavya and Whitney |
| VP EDI | <p>Echidna Exec:</p> <ul style="list-style-type: none"> Global health town hall: trying to find out what students feel are missing in terms of equity |
| President | <p>Tanuki Exec:</p> <ul style="list-style-type: none"> Figuring out what AFMC is going to do for the Class of 2022, see if visiting electives are a possibility Virtual interviews Pushed back the lottery so the class of 2022 can get the 2nd week of pre-clerkship electives first Working together with Mathieu to pass on some roles <p>Echidna Exec:</p> <ul style="list-style-type: none"> Met with Steven to continue our transition and discussed 'Office of Professionalism, Equity, and Diversity' Committee Attended MedSoc Round Table Meeting Discussed with Anya Friesen about Non-Exec Election (Voting currently open; only one vacancy, Yearbook Rep to be filled in Feb.) Worked on Quality Money Application - Met with Kyle Moxham to discuss UpToDate subscription |
| 4. <u>Presentations, Reports and/or Discussions</u> | |
| <u>Description</u> | <u>Notes</u> |
| Pick me up/Appreciation gift for UME staff 10 minutes | <ul style="list-style-type: none"> Admin staff currently feeling overstretched with the current COVID dynamics and context Possibility of using some of the CMSA budget to do this. Gift ideas? Need to look into this (n=60) Idea to do a Jamboard for all the staff for students to write in some words of support Preliminary Budget = \$2,000.00 |

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| <p>Class of 2023 LOIH Position Update 10 minutes</p> | <ul style="list-style-type: none"> • LOIH position will be split into a co-position between Santanna Hernandez and Jillian Forsey for the class of 2023 • Next steps = formalize the process for appointing role going forward: <ul style="list-style-type: none"> • Would like to keep it to cohort of Indigenous Students to appoint the LOIH position(s) • Class of 2023 LOIH's to work together with the Indigenous student cohorts and VP Global Health & EDI in drafting a section to be included in next year's elections manual • Possibility to include a section within the VP Global Health documentation /portfolio and or the CMSA Constitution |
| <p>Constitution Additions:</p> <ul style="list-style-type: none"> • Central emails for IG and clubs • Note: Should all clubs and Igs require the creation of a central Gmail account as main contact? • Vote of confidence for positions with only one applicant (50% +1) & Appointed positions section under Elections article. <p>10 minutes</p> | <ul style="list-style-type: none"> • Central contact information will be required going forward for all student clubs and IGs for CMSA funding. Will be added to Appendix B • New sections to be added to Article VII re: Vote of confidence and Appointed positions • Draft of these additions to be sent to council for either virtual vote, or to vote during next meeting |
| <p>Quality Money Funding 20 minutes</p> | <ul style="list-style-type: none"> • Quality Money Funding is a U of C SU Fund to provide financing for student initiatives on campus • Students can apply for the fund to fund ideas or initiatives • Applications due November 27, 2020 • Needs to be a unique initiative, has to impact all students or a marginalized community on campus. Also required faculty support to apply • Examples of previous projects: <ul style="list-style-type: none"> • Additional scholarships • Fitness space renovation • Locker replacements • Gender Neutral bathroom renovations • Idea would be to apply for UpToDate Subscription funding! <ul style="list-style-type: none"> ○ Funds would cover classes 2022 - 2026. Would be applying for \$70 K <p>Reasons for applications:</p> <ul style="list-style-type: none"> ○ Available at other MD Programs (UofA & UofT) ○ Could be used as a Pilot project for faculty ○ Want to ensure accessibility and affordability • Other ideas for applications: <ul style="list-style-type: none"> ○ Need to put out a survey to the classes to submit ideas and submit applications on their behalf through the CMSA. (Mathieu) |

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| | <ul style="list-style-type: none"> ○ Can also reach out to faculty members for any programs that could also be championed. ○ Some ideas: <ul style="list-style-type: none"> ▪ Parking scholarship for clerkship rotations ▪ Black & Indigenous High School Conference Funding • CMSA Scholarship Funding |
| GIC maturation 10 minutes | <ul style="list-style-type: none"> • 10,000 GIC currently maturing in CMSA Scotiabank account until sometime in November. Funds will then be released into the general account (Note: funds were previously required for CMSA credit card, which no longer exists) • Next steps - decision re: funds: <ul style="list-style-type: none"> • Had previously discussed the option of dividing the fund 50:50 between the classes of 2022 and 2023 and use it towards funding graduation, events, clerkship pocketbooks or care package, or other rainy-day expenses • Decision above was confirmed and fund is to be split between the 2 classes and keep as Rainy-day funds |
| Echidna Email Overload 10 minutes | <ul style="list-style-type: none"> • Email volume has been high both UME and IG/Club applications and events • Some ideas on mitigating the volume: <ul style="list-style-type: none"> ○ Making all IG and Club events and announcements for handover go through the class newsletter. This would be an additional requirement for CMSA funding ○ Creating a template for the groups to use and ensure that it is sent to VP Communications through online platform or email (would need to discuss logistics about this) ○ Possibility to do separate events and academic calendars on Osler ○ Creating a central messaging system on Osler for all UME course communications? • Immediate next steps: <ul style="list-style-type: none"> ○ Will need to bring together Directors of student clubs, VP SAW, VP Finance and VP Comms to come up with a long-term strategy ○ In the meantime, VP Comms to send out a reminder to all class members to ensure they are communicating events the week of or day before on social media and ensuring the events are being submitted into the newsletter |

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| <p>Communication & Response strategies - Public Events 15 min</p> | <ul style="list-style-type: none"> • There are no set processes for immediate response to public and social events at this time. Council agrees that there is a need to establish a process for communications with the public or responses to current events • VP External Affairs Provincial and National to take the lead on this initiative • Santanna and Julia to take on drafting a process and consult with Tanuki VPs and the Political Advocacy Committee. Draft to be presented at next meeting. |
| <p><u>Next Meeting Date</u></p> | <p>Next Meeting:</p> <ul style="list-style-type: none"> • December 7, 5:30 - 8:00 pm |

