

## CMSA Meeting Minutes – June 1, 2020

<b>Attendance</b>	Steven Lu Suzanne George Kyle Moxham Kavya Anchuri	Hilton Chan Michelle Louie Laura Palmer Hannah Koury	Jemimah Raffe-Devine Ana Sepulveda
<b>Missing</b>			

### CMSA Monthly Meeting – June 1

Agenda Item	Owner	Time
<b>Acknowledgement &amp; Statement of Solidarity with Black Students and students of colour in light of recent rise in racist violence against Black Communities in North America</b>	Kavya	40 min
<b>Action Items follow up &amp; Updates from Council</b>	All members	30 min
<b>Constitution – Final decisions and Vote</b>	Ana	10 min
<b>Class of 2023 – Orientation:</b>	Hannah	15 min
<b>New SAW Structure for online learning</b>	Hannah	15 min
<b>Next meeting date</b>	Ana	2 min

### Meeting Agenda

<b>1. Introduction</b>	Call to Order, Updates, Discussions, Resolutions
<b>2. Updates &amp; Announcements</b>	
<b>VP External – Provincial</b>	<ul style="list-style-type: none"> <li>CPSA Meeting last week – Exams have been postponed due to COVID (Royal College Exam and LMCC part 2). AB is planning on providing provisional licenses in the meantime and working on a back-up plan in case exams are not able to be written</li> <li>Meeting with AMA next week to go through application for sponsorship programs</li> </ul>
<b>VP External – National</b>	<ul style="list-style-type: none"> <li>CFMS Representative round table this Saturday</li> <li>Hoping to get any new updates re: current social situation as well as COVID updates</li> </ul>

<b>VP Academics</b>	<ul style="list-style-type: none"> <li>• Length of Q2 was extended to 2 hrs – Win for the students!</li> <li>• Concerns have been brought up for C4 Final review timeline. Hoping to bring forward these concerns to UME and planning to see if there are any possible strategies that and be brought forward for the student body</li> <li>• Neuro residents will be on board to do review sessions for C5! And will be part of the SAW tutoring initiative</li> <li>• Documents will be sent out for C5 and C1 resource documents for Tanukis and Baby Animals</li> </ul>
<b>VP Communications</b>	<ul style="list-style-type: none"> <li>• Worked with Samin and Amanda to get the website Interest groups up to date – Contact information and current groups</li> <li>• Have started working on the Policy Manual</li> <li>• Need to transfer our drive documents to new Gmail account and organize</li> <li>• New Google Event calendars for IG groups and clubs. Central resource for scheduling (set up by Amanda)</li> <li>• Will get started on the summary of changes to the constitution draft to send out to the class</li> </ul>
<b>VP Events</b>	<ul style="list-style-type: none"> <li>• Hard at work planning orientation</li> <li>• Working on Menagerie Mixer (testing some possible games and getting all the logistics written up)</li> <li>• Would like to organize a group leader orientation for the mixer</li> <li>• Peer mentorship program has started and going well. Program is up to 100 people signed up!</li> </ul>
<b>VP Finance</b>	<ul style="list-style-type: none"> <li>• Info fair will be going online. Working with Karen to get a zoom format going for that</li> <li>• Membership fees for class of 2023 coming in by e-transfer. Going smoothly</li> </ul>
<b>VP SAW</b>	<ul style="list-style-type: none"> <li>• Update – SAW Drop in hours to start for C5: <ul style="list-style-type: none"> <li>○ Dr. Hutchison and Dr. Killam will each have a drop-in hours zoom link.</li> <li>○ Set up so that participant is put into a waiting room and meetings will be over 10 minutes. Hopefully will simulate drop in appointments</li> <li>○ Meeting with Jo this week to figure out dates – an hour per week going forward. Dates will be going into OSLER calendar</li> </ul> </li> <li>• Wellness Bingo has been a hit! There has been a lot of participation from the class</li> </ul>

	<ul style="list-style-type: none"> <li>• Journaling Workshop in the works. Will happen in June before clerks go back to clerkship. Both Tanukis and Limpkins will be open</li> <li>• Doing a SAW Orientation for Baby Animals – Video from students’ perspectives</li> <li>• Family Med Residents will be offering independent tutoring for all pre-clerkship courses. Info to be released for start of C5. Neurology residents will also be involved for C5.</li> </ul>
<b>VP Global &amp; Community Health</b>	<ul style="list-style-type: none"> <li>• Timing of Community Engagement Luncheon during Orientation – Trying to figure out a good time to fit this in the orientation schedule for baby animals</li> <li>• Event will be virtual, and will present all groups involved</li> <li>• Global health round table last week – Sharing learnings from this past year. What has been done for Day of Action and other global health projects around the country</li> </ul>
<b>President</b>	<ul style="list-style-type: none"> <li>• Q&amp;A with the Deans – Would be great to have them every 2-3 weeks. Schedule is in the works and on track to get these going. Previous sessions have had good turnout from the class.</li> <li>• Month of May: <ul style="list-style-type: none"> <li>○ Finalized how Limpkins are heading back into clerkship. Looking at going back in 2 weeks.</li> <li>○ Looking good for now but there are a lot of capacity issues still at hand.</li> <li>○ UME and student leaders have been working on getting them back with some schedule and structure within the COVID situation</li> </ul> </li> <li>• Month of June: <ul style="list-style-type: none"> <li>○ Trying to work going forward on Clerkship for the Tanukis and how this situation will impact everything. A lot of governing bodies still need to make decisions.</li> <li>○ Meeting with Dr. Busche next Monday to go over all the information on June 9 <ul style="list-style-type: none"> <li>▪ Plan to release a feedback survey right after this meeting.</li> </ul> </li> <li>○ Lot of updates this month as well for the rest of our Pre-Clerkship learning – i.e. Career Exploration time etc.</li> <li>○ ISA Submission will also happen this month. This is the final step for ISA</li> </ul> </li> </ul>
<b>3. Approval/Amendment of minutes</b>	<p><b>BIRT that CMSA council approves May 2020 meeting minutes to be posted to calgarymsa.com</b></p> <ul style="list-style-type: none"> <li>• <b>Mover: Steven</b></li> <li>• <b>Seconder: Hilton</b></li> </ul> <p><b>Passes</b></p>

#### 4. Presentations, Reports and/or Discussions

<u>Description</u>	<u>Notes</u>
<p><b>Acknowledgement &amp; Statement of Solidarity with Black Students and students of colour in light of recent rise in racist violence against Black Communities in North America</b></p>	<ul style="list-style-type: none"> <li>• Email sent to Dr. Weeks and Dr. Busche regarding a Solidarity Statement regarding the current situation</li> <li>• Draft sent to Suzanne and Kavya with the statement from the U of C for edits. This version sent to the BMSA for input and revisions – Meeting today or tomorrow for their feedback</li> <li>• Some feedback from the Boops on Actionable items that could happen in UME: <ul style="list-style-type: none"> <li>○ UME working on creating a safe space in all of undergrad learning environment to look at implicit bias within the curriculum</li> <li>○ Anti-racism bias workshop integrated into pop health or global health</li> </ul> </li> <li>• Need to figure out concrete next steps to bring a plan forward for UME so that we can get these actionable items going forward</li> <li>• What are other schools doing? <ul style="list-style-type: none"> <li>○ Way to integrate workshop done at McGill mandatory for students. Possibility to offer a version of the workshop “Our Shared Space”</li> <li>○ Western – workshop focused on indigenous colonial history “blanket exercise”. Could ask how these sessions are formatted within their curriculum. Opportunity to bring this forward to the U of C</li> </ul> </li> <li>• Possible next steps, coming together with some resources and information on how these formats has been implemented into other medical school curriculum</li> <li>• Important to get the U of C BMSA involved and collaborate going forward. Potential to also collaborate with the National BMSA</li> </ul>
<p><b>Constitution – Final decisions Vote</b></p>	<ul style="list-style-type: none"> <li>• Council did a final run through of the constitution and answered some pending items on timelines of elections</li> <li>• Election timeline for baby animals was discussed: Elections will be done one week before the CFMS AGM for this year in mid-September</li> <li>• Next steps for council will be to review and update the elections as well as discuss and formalize the hand over process for all CMSA positions and the incoming class</li> </ul> <p><b>BIRT that CMSA council approves all changes made to V 10.0 of the constitution AND approves version 11.0</b></p> <ul style="list-style-type: none"> <li>• <b>Mover: Michelle</b></li> <li>• <b>Seconder: Kyle</b></li> </ul> <p><b>Passes</b></p>

<p><b>Class of 2023 – Orientation:</b></p>	<ul style="list-style-type: none"> <li>• Want to ensure the Tanukis have a good unified message on communication for incoming class</li> <li>• A quick overview of this will be integrated into the orientation leaders training/intro session</li> <li>• Reminder to also be sent out on our Facebook group with all the dates of orientation events</li> </ul>
<p><b>New SAW Structure for online learning</b></p>	<p>Lessons learned from online learning:</p> <ul style="list-style-type: none"> <li>• Challenge #1: the baby animals will not be able to establish that social safety net that we were able to, that has been very important as we transitioned to online learning.</li> <li>• Challenge #2: nobody reads emails</li> <li>• Challenge #3: it is difficult for people to reach out and it is difficult for SAW and UME to keep their finger on the pulse</li> <li>• Challenge #4: information quality expectations were missing</li> </ul> <p>Solution #1– Wellness and Performance Liaisons:</p> <ul style="list-style-type: none"> <li>• 1 baby animal Wellness and Performance Liaison per small group that meets with VP SAW and incoming VP SAW biweekly (to start) to relay concerns and questions that can then be pushed up to SAW and UME</li> <li>• Have 14-15 Tanukis that are the Wellness and Performance liaisons</li> <li>• Objectives and responsibilities clear for both roles</li> <li>• Rationale: Structures impact performance which impact wellness; provide a structure that allows for regular and organized information gathering</li> </ul> <p>Solution#2 – Course Rep involvement:</p> <ul style="list-style-type: none"> <li>• Formalize the role of the course rep with written objectives and roles/responsibilities <ul style="list-style-type: none"> <li>• Include a responsibilities of emailing the class biweekly to gather information</li> </ul> </li> <li>• 2<sup>nd</sup> year pre-clerkship course reps meet with incoming course reps in the following sessions: <ul style="list-style-type: none"> <li>• Session 1: Course 1 and 2 transition (include Course 4 and 5 course reps for expertise)</li> <li>• Session 2: quality check halfway through course 1</li> <li>• Session 3: quality check halfway through course 2</li> </ul> </li> <li>• Rationale: a structure that provides expectations for routine information quality; provide course reps with leadership and mentorship opportunities</li> </ul> <p>Solution #3: workshops on topics that students may struggle with:</p> <ul style="list-style-type: none"> <li>• Balance <ul style="list-style-type: none"> <li>• Moving back home with parents, online learning as a parent or caretaker, moving provinces</li> </ul> </li> <li>• Notes/approach to podcasting</li> </ul>

	<ul style="list-style-type: none"> <li>• Relationships/communication</li> <li>• Living well</li> <li>• Timeline – have these workshops at the beginning of Course 1 and 2</li> <li>• Rationale: create more opportunities for people to “run into” each other</li> </ul>
<b><u>Next Meeting Date</u></b>	<ul style="list-style-type: none"> <li>• <b>Next Meeting date June 23, 2020, 5:30-8:00 pm</b></li> </ul>

