

CMSA Meeting Minutes – July 14, 2020

Attendance	Steven Lu Suzanne George Kyle Moxham Kavya Anchuri	Hilton Chan Michelle Louie Jemimah Raffe-Devine Ana Sepulveda	BMSA Rep – Chidera Nwaroh
Missing	Laura Palmer Hannah Koury		

CMSA Monthly Meeting – June 23

Agenda Item	Owner	Time
Action Items follow up & Updates	All members	40 min
Approval of last meeting minutes to be posted online	Ana	2 min
Career exploration resources to CMSA website + easier access on Osler	Suzanne	20 min
Plan for Friday's presentation – Intro to the CMSA	All members	40 min
Second Quarter Report for the class	All members	15 min
Next meeting date	Ana	2 min

Meeting Agenda

1. Introduction	<ul style="list-style-type: none"> Review Agenda
2. Approval/Amendment of minutes	<p>BIRT that CMSA council approves June 23, 2020 meeting minutes to be posted to calgarymsa.com</p> <ul style="list-style-type: none"> Mover: Steven Seconder: Suzanne Passes
3. Updates & Announcements	
VP External Provincial	<ul style="list-style-type: none"> CPSA has been busy with all of the changes being proposed by the provincial government. Council has been working on multiple responses (i.e. Increasing number of public representatives on council and how they are to be appointed). AMA meeting next week. Will be discussing Bill 30 and response to current government social media messaging.

VP External - National	<ul style="list-style-type: none"> • CFMS meeting this past Saturday. Main topic discussed was medical schools' responses in re: to the BLM movement. <ul style="list-style-type: none"> ○ Other medical schools (U of A and U Sask. Are also implementing a VP EDI role) ○ Separate application process for prospective black medical students (BAAP) also in the talks at other schools that do not currently have one. • Will need to start planning for the Welcome to CFMS luncheon which will hopefully be held in early August. <ul style="list-style-type: none"> ○ Need sort out logistics in terms of the clipboards. Hoping to have them in time to pick up at the same time as backpacks.
VP Academics	<ul style="list-style-type: none"> • Have been consulting and working on implementing some changes and bringing forward some barriers in C5. • Career exploration tool is almost complete for the class of 2023. • Have also been working on a couple of initiatives to build baby animal community: • Baby animal spotlight! Small spotlight x2 students per week to be sent out on the Baby Animals Bulletin. Way to get all of the class to know each other and build community! • Baby animal kindness/compliment box → for shout outs and positivity! May also implement for Tanukis.
VP Communications	<ul style="list-style-type: none"> • Updates to V 11.1 of the Constitution completed and uploaded to CMSA Website. • Elections manual update and reformat has been completed and distributed by Bryan to class of 2023. • VP EDI role updates: <ul style="list-style-type: none"> ○ VP EDI role was added to the manual with BMSA consultation and approval! Next steps will be to discuss timelines for the application as well as formalize the process for the role to be appointed. ○ Will also need to make additions of the VP EDI role to the CMSA constitution. Need to formalize a few more details in the role with the help of the BMSA and review the constitution to finalize if the change will require a class vote or if council is able to vote to make the change. • First Baby Animal Newsletter went out on Monday! • Hoping to get to work now on transition documents and update reports for the classes. • Transition to the CMSA G.Drive is still in the works.

VP Events	<ul style="list-style-type: none"> • Orientation week events completed: <ul style="list-style-type: none"> ○ Menagerie Mixer this past Saturday had good turnout and received good feedback ○ Med School Q&A went well as well and also received good feedback • Peer mentorship program matching is complete! • Class of 2023 T-shirts ordered. • Will be working with Amanda to plan a virtual Clubs fair in the coming weeks.
VP Finance	<ul style="list-style-type: none"> • Action Item update → Global Health speaker compensation Budget line change sustainability plan: Will be recommending a \$3.00 increase to next years' CMSA fee to make this sustainable going forward for panel speaker compensation. • July has been a busy month with the new incoming class • Class of 2023 Fees: Almost completed collection of yearly fees. • Orientation week: <ul style="list-style-type: none"> ○ Worked with Karen to run the Financial Literacy 101 session. ○ The virtual Info fair was also hosted last Wednesday and went well! ○ Funds from the fair totalled \$ 15,250 which is in surplus ~ \$2,000. ○ Backpacks are to go out in September when they come in for white coats and name tags. • RBC notebook add to be run sometime in August on our Facebook page. • Clubs funding is still suspended, hope to get this up and going for September. <ul style="list-style-type: none"> ○ Need to discuss what the plan is to make sure guidelines are compliant with COVID.

<p>VP SAW</p>	<ul style="list-style-type: none"> • SAW as been BUSY with Y1 and Y2 students (Jo received ~75 emails after the SAW orientation last week and ~45 after our last clerkship orientation session with the Deans) • Wellness and Academic program: <ul style="list-style-type: none"> ○ Mentors trained last week and had first drop in yesterday (which I think went smoothly aside from a few classic Zoom technical glitches) ○ Plugging rep recruitment on Friday (FB and during the session) - hoping to have reps recruited by next week and have the first meeting with them that Friday (July 24) ○ Hoping to collect some qualitative data on this program • Working with the BMSA to ensure resources for BIPOC students are included in communication to all classes • A Wellness Hub is in the works - after hour access to students; hoping to include BIPOC advisors/mental health professionals as part of the team • Jo will be looking into anti-racism training through the Office of Diversity and Inclusion on main campus for all SAW faculty and staff • SAW will be holding more drop-in sessions starting in September to hopefully add a more "open door" feel • Collecting Cases for CaRMS application and Journaling in Clerkship workshop - VERY successful around 50 students came! Will definitely have another one definitely before we go to clerkship
<p>VP Global & Community Health</p>	<ul style="list-style-type: none"> • C7 panel on structural racism is in full swing. Formalizing structure and learning objectives as well as recruiting panelists + facilitators for breakout rooms. <ul style="list-style-type: none"> ○ Need ~ 20 facilitators. • C6 antiracism meeting with course chairs was this week re: incorporation of antiracism into the curriculum/sgs. More meetings and discussions to be had. • Will begin planning for the Global Health Community engagement luncheon coming up in August, need to engage with roles under portfolio.

President

- ISA has been wrapped up and completed!
- Planning an Advocacy Lunch & Learn with Amelia for this week of next week to introduce the GAC role and some of the advocacy work that is being done.
- Have been invited to be on the Office of Professionalism, Equity and Diversity working group to address some of the gaps and barriers in the mistreatment process.
- Currently working with Dr. Weeks and providing feedback of Career Exploration.
- Shadowing policy update in the works in terms of limits of shadowing x1/month.
- Nationally things have slowed down as there are still many decisions re: timelines and deadlines in the works. There have been no major updates.
- Lottery is likely to go forward as planned, email to go out in the next week or two to confirm.
- Planning to do another Q&A next Tuesday in the afternoon with Dr. Weeks as an open floor for the class to ask questions or voice any concerns.

<p>BMSA Representative</p>	<ul style="list-style-type: none"> • BAAP → Rolled out July 8 for Class of 2024! • An additional role for the BMSA was also created within the Admissions Committee. • Currently working on MMI interview component and recruiting file reviewers for the BAAP stream. <ul style="list-style-type: none"> ○ Would be ideal to see the same split seen in the file review (same number of students and other positions reviewing the files) fulfilled BIPOC. • Some additional discussion from today's CMSA meeting on the student file review recruitment: <ul style="list-style-type: none"> ○ Need to explore the logistics of student numbers with Admissions office. ○ Possibility to add in a section for BAAP Student File reviewers (x2) position: <ul style="list-style-type: none"> ▪ Looking at possibly implementing additional BAAP student file reviewer roles. Ideally would like to see the current 4 student file reviewers + 2 student file reviewers for BAAP applicants ○ Would be beneficial to add these positions under VP EDI portfolio: <ul style="list-style-type: none"> ▪ Possibility to have an interview/check in process for the BAAP student file reviewer applicants. • Have also been working with Course chairs to integrate antiracism content in the curriculum: <ul style="list-style-type: none"> ○ Mistreatment panel, Structural Racism panel and Police Brutality workshop are all in the works. ○ C6 integration: <ul style="list-style-type: none"> ▪ Work is a bit slower but going forward. ▪ Some issues that could be addressed in the course: <ul style="list-style-type: none"> • Black mortality and use of epidurals in black women in L&D. • Peds dermatology presentations in C6. • Audit of SG Material to include hints of addressing racism in health care. • Also currently working with SAW on getting BIPOC related mental health material/resources relayed to students Y1-Y3.
<p>4. Presentations, Reports and/or Discussions</p>	
<p><u>Description</u></p>	<p><u>Notes</u></p>
<p>Career exploration resources to CMSA website + easier access on Osler</p>	<ul style="list-style-type: none"> • Hoping to put career exploration resources on CMSA website with a link in Osler for easy access. • Would be good to have an accessible database available for students and increase the traffic and use of the site.

Plan for Friday's presentation – Intro to the CMSA	<ul style="list-style-type: none"> • Will keep the timing ~ 3-4 minutes per person. Introduction to • Key question to address in the session: How does the CMSA impact the student experience? How do the executive roles work and make an impact on the student experience? • Will do a quick power point. Steven to start off with an introduction, transition to each role and end with a Q&A. • Reminder to be posted on Thursday for the class of 2023.
Second Quarter Report for the class	<ul style="list-style-type: none"> • Would like to see the report out for both Y1 and Y2 classes by end of July. • Will need bullet form progress notes from council members on their work since March. • Next report to be completed around October followed by a transition one in December/January.
<u>Next Meeting Date</u>	<ul style="list-style-type: none"> • Next Meeting date August 5, 5:30-8:00 pm

